

# MAYFLOWER CHURCH FOUNDATION GRANT APPLICATION

Grant applications must be submitted on this form. One project per form, please. Grant applications should be directed to the Mayflower Foundation box in the church office.

Applicants should be familiar with the Foundation's Guidelines for Disbursements (see page 2). Applicants may be asked to have a representative appear at a Foundation board meeting to answer questions. **Applications may be submitted and are considered quarterly: January 1, April 1, July 1, and October 1.**

## PROJECT DESCRIPTION

1. Provide a brief title for the project:

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2. Briefly describe the purpose of the project (50 words or less). Include long- and short-term objectives.

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3. Total amount requested. Attach a complete budget for the project and an explanation of the expected timing of cash payments from the Mayflower Church Foundation. Specify date when needed if relevant (e.g. an application due date).

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## APPLICANT DESCRIPTION

1. Submitted by (group or individual): \_\_\_\_\_

2. Name, title, address and telephone number of contact person

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3. Signature of contact person: \_\_\_\_\_

4. Date signed: \_\_\_\_\_

Leadership Team/Council input (to be completed only by member of Leadership Team or Council)
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# MAYFLOWER CHURCH FOUNDATION GUIDELINES FOR DISBURSEMENTS

## I. PURPOSE

The Mayflower Church Foundation exists to extend the life and work of Mayflower Church. The Foundation looks to the church's mission and vision statements to define the essential properties of the life and work of the church:

*The Mission of Mayflower Church is to transform individuals into a catalyst for justice through communion with God, education and action.*

*The Vision for Mayflower Church is to become a spiritual incubator that transforms people, resources, talents and passion into focused energy to achieve God's dream of justice on earth.*

## II. PRINCIPLES FOR EVALUATING GRANT REQUESTS

- A. Grant requests are more likely to be approved to the extent that they further the life and work of Mayflower Church as set forth in its mission and vision statements.
- B. Grant requests are not likely to be approved to the extent that the Foundation Board concludes that the request should be funded from Mayflower's general budget. Ongoing program or maintenance items would tend to fall into this category.
- C. Grants are more likely to be approved when the Foundation is a financial partner with individuals or other organizations.
- D. Grants are approved at the sole discretion of the Mayflower Foundation Board of Directors considering the above-stated principles and any other input it may wish to consider.

## III. FUNDS AVAILABLE FOR DISBURSEMENT

- A. The Foundation Historical Value is the total of all gifts to the Foundation not specifically designated to a particular purpose. The Historical Value is held in perpetuity.
- B. Funds for distribution in any given calendar year will be designated as the Amount Available by the Foundation Board.
- C. The Amount Available will be determined by calculating the average balance of cash in checking and savings and the market value of investments at September 30 for the current and most previous two years and multiplying by 5%. This number, rounded to the nearest \$100, shall be the amount available for grants in the subsequent year.

## IV. APPLICATION REQUIREMENTS AND PROCESS

- A. Formal written requests may be submitted at any time to the Foundation Board of Directors.
- B. Applications must be submitted on the application form provided by the Foundation Board.
- C. Grant requests will not be considered unless reviewed by the Mayflower Church Council, one of the clergy, or a recognized Mayflower ministry or organization.
- D. Grants may be approved at any time after submission and not later than three months after the application is received by the Board.